

Subject: Overview and Scrutiny Commission Work Plan
Date of Meeting: 9 September 2008
Report of: Director of Strategy and Governance
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Wards Affected: All

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 To report the OSC work plan outlined at Appendix A. It is based on the functions outlined in the Commission's Terms of Reference and includes a summary of progress.
- 1.2 The Commission coordinates the overall O&S function and at its next meeting will receive work plans proposed by cross-party working groups and approved by each of the five Overview and Scrutiny Committees.

2. RECOMMENDATIONS:

- 2.1 To note progress against the work plan and suggest any additional matters to be included.

3. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 3.1 None directly in relation to this report.

Legal Implications:

- 3.2 None directly in relation to this report.

Equalities Implications:

- 3.3 None directly in relation to this report.

Sustainability Implications:

3.4 None directly in relation to this report.

Crime & Disorder Implications:

3.5 None directly in relation to this report.

Risk and Opportunity Management Implications:

3.6 None directly in relation to this report.

Corporate / Citywide Implications:

3.7 None directly in relation to this report.

SUPPORTING DOCUMENTATION

Appendices:

A. Outline OSC work programme for 2008 - 2009

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
Coordination And Monitoring of Overview and Scrutiny				
Establishing working relationships between Cabinet and Overview and Scrutiny	From 15 May 2008, new Leader and Cabinet Constitution 9 September 2008	Joint discussions, agreed priorities, shared information, invitations to relevant meetings Invite Cllr Fallon-Khan for discussion of portfolio, priorities		
OSC Work Plan	15 July 2008 and every meeting 9 September 2008	To agree Outline Work Plan with built-in flexibility Checking progress against Plan		
Development and Coordination of Overview & Scrutiny at Brighton & Hove	Regular reports	Reports on Progress and Proposals for O&S Development		

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
Overview and Scrutiny Work Plans	From 21 October 2008	OSC to receive Scrutiny Committees' work plans to ensure minimal duplication		
Corporate Documents and Performance Monitoring				
The Corporate Plan	3 June 2008 15 July 2008	Commenting on the Corporate Plan in advance of the 12 June Cabinet meeting Reporting back to OSC, re Commission Comments taken to Cabinet 12 June	Supplementary Report on OSC comments was taken to Cabinet 12 June	12 June Cabinet agreed 3 June OSC amendments
The Council's Annual Performance Report	15 July 2008 and annually	Receiving annual report before being presented to 10 July Cabinet		
Local Area Agreement	3 June 2008 Then regular review as necessary	Receiving draft report		

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
Performance Monitoring	21 October 2008 Then twice per year	Monitoring performance		
<i>Other internal/external inspections assessments and reviews</i>				
Overview and Scrutiny of Budget and Policy Framework				
Targeted Budget Management	OSC 15 July 2008 Month 2 OSC 21 October 2008 Month 4, incorporating financial recovery plans			
The Council's Annual Budget	TBC			

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
Sustainable Community Strategy	Early 2009	Commenting before publication of Strategy		
Equalities and Inclusion Policy	OSC 15 July 2008	Commenting and making recommendations before submission to 18 September Cabinet		
	Then twice yearly progress reports	OSC response to 18 September Cabinet		
Sustainability Strategy	OSC 21 April 2009	Receiving draft strategy for comment		
Overview and Scrutiny Of Other Functions Of The Council Leader, Finance And Central Services				
Corporate Procurement Strategy	OSC 9 September 2008	Commenting on recommended strategy		

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
Asset Management Plan and Corporate Property strategy	OSC 9 September 2008	Commenting on recommended plan and strategy		
Customer Services	OSC 21 October 2008	Receiving scoping report		
Scrutiny Reviews/Requests				
Dual Diagnosis	TBC	Endorsing scrutiny panel recommendations for reply by Cabinet/NHS organisations.		
Other strategic items				
Community Engagement Framework	15 July 2008	Considering consultation document for comment	Comments as part of consultation process	
	TBC	Receiving the final Framework and Monitoring its use in practice	OSC Comments being reported to Cabinet	

